**All documents can be uploaded into your Outbound Interview. If you are currently in a TAD status, please provide a copy of your attach termination and from TAD endorsements.**

* **Permanent Change of Assignment (on-base/within 50 miles)**
* Outbound Interview completed via Marine Online **30 days** prior to departure.
* If in a TAD status, submit attach term/from TAD endorsements.
* Completed checkout sheet.
* **Permanent Change of Station (to include Hawaii and Alaska)**
* Outbound Interview approved by S-1 **60 days** prior to departure**.**
* Flight Itinerary
* Completed checkout sheet.
* PCS Workshop <https://www.eventbrite.com>
* If in a TAD status, submit attach term/from TAD endorsements.
* **Permanent Change of Station Overseas (OCONUS)**

**\*Submit 90 DAYS prior to planned departure.\***

* Outbound Interview approved by S-1
* NAVPERS 1300/16 (Overseas screening completed through Point Loma). Can be submitted electronically at: <https://sandiego.tricare.mil/Clinics/NBHC-NTC-San-Diego>
* Anti-terrorism certificate via Marine Net
* Anti-terrorism certificate for dependents aged 16 and over via Joint knowledge Online
* Flight Itineraries

**\*Submit ANY TIME prior to planned departure date\***

* Completed checkout sheet.
* PCS Workshop <https://www.eventbrite.com>
* If in a TAD status, submit attach term/from TAD endorsements.

***Points of Contact (858) 307-***

NCOIC/Clerks x4321/x8834/x8874

SNCOIC x4321

OIC x4489